

SPECIALTY WORKSHEET for AUTOMOBILE SALESPERSONS

In order to maximize your deductions, please complete this form

TAXPAYER _____

TAX YEAR _____

Advertising (Print/Radio/TV)		Small Tolls	
Agency Charges for F&I & Trades		Stationery	
Agency Charges for Promo Items		Support Hosiery	
Banner & Flags		Support Shoes	
Batteries, Pager & Flashlight		Teams Sales Incentives	
Beverages, Coffee & Sodas		Telephone (Business Use)	
Business Cards		Telephone, Cellular Air Time	
Charge Backs, Commission		Thank You, Birthday & Other Cards	
Charge Back, Warranties		Tips (Lot Porters & Detailers)	
Cleaning Equipment		Travel (Overnight)	Attach List
Commission Splits		Travel Meals	Attach List
Courtesy Reconditioning		Travel Mileage	Attach Log Book
Entertainment, Meals (Tab Picked-up)	Attach List	Uniforms (Dealer Required)	
Entertainment, Meals (You Attended)	Attach List	Union Dues	
Entertainment, Tickets (Given Away)		Washes, Waxes, & Polish (Client & Demo Cars)	
Entertainment, Tickets (You Attended)		Other Items:	
Flashlight		List Below (Include Date of Purchase & Cost)	
Gasoline, Client's Vehicle			
License, Renewal (Auto Sales)			
License, Drivers Renewal			
Pager, Rental & Air Time Fees			
Pens & Pencils			
Postage			
Printing, Flyers			
Promotional Items			
Rental Cars (For Clients)			
Rental Cars (You Used)			
Sales Inducements			
Seminars			

THE ABOVE EXPENSES ARE ORDINARY AND NECESSARY IN MY LINE OF WORK AS AN AUTOMOBILE SALESPERSON.